KOOTENAY LAKEVIEW
SPA RESORT & EVENT CENTRE

2018

Located in the beautiful lakeside community of Queens Bay Balfour British Columbia minutes from Nelson, the Kootenay Lakeview Spa Resort & Event Centre's all-suite guest rooms all offer the most tremendous views of Kootenay Lake and the Purcell mountain range.

Balfour is home to the longest free and most scenic ferry ride in British Columbia and is also known to have outstanding fishing, hiking and outdoor recreation.

Kootenay Lakeview Spa Resort & Event Centre is happy to offer complimentary golf to guests on our onsite 9 hole executive Eagleview golf course.

The 58.45 pristine acres of resort grounds is located off Queens Bay road, a part of Nelson, Ainsworth hot springs, Kaslo and other popular tourist hotspots.

We are the areas leader in weddings and events, creating unique experiences that will last a lifetime.

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The wedding of your dreams is only moments away at the Kootenay Lakeview Spa Resort & Event Centre. The Kootenay Lakeview Spa Resort & Event Centre is a 3 green Key rated property. We are proud to offer you a wedding that impacts both your life and the environment in a positive way.

Intimate Atmosphere

Locally inspired with the view of a lifetime the Kootenay Lakeview Spa Resort & Event is the perfect setting for your reception and to exchange vows on your special day.

The Art of Marriage

The Kootenay Lakeview Spa Resort & Event Centre's designated wedding specialist will work with you to ensure your special day goes exactly as planned. Preferred Catering Specialist's decadent menus make for a custom full service experience.

The KISS experience

Keep it simple and take control on your special day with the Kootenay Lakeview Spa Resort & Event Centers KISS experience. Our limited service option puts you in the driver's seat.

Contact our Reservations Team Today 1-877-229-4141

1285 Queens Bay Road, Balfour, B.C., V0G 1C0, Canada Telephone 877.229.4141
www.kootenaylakeviewresort.com

Wedding Package

KOOTENAY LAKEVIEW
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Always ……

With a minimum room rental of 40 room nights we will include the following:

- Custom amenity in the Honeymoon Suite
- Complimentary overnight parking for the bride and groom
- Preferred room rates for family and guests of the bridal party
- Complimentary Continental Breakfast
- Complimentary High Speed Wireless Internet
- Complimentary Onsite Golf
- Complimentary Access to our 58.45 acres of resort grounds

Forever ……

With a minimum room rental of 60 room nights we will include the following:

- *25% discount on Facility Rental*
- Wedding night stay for the newlyweds in the Grand Lakeview Spa Suite
- Bottle of Champagne in the Honeymoon Suite
- Complimentary Breakfast Basket Room Service option for the newlyweds
- Complimentary overnight reserved parking for the bride and groom
- Preferred room rates for family and guests of the bridal party
- Complimentary guest room at the Kootenay Lakeview Spa Resort & Event Centre on your one-year anniversary
- Complimentary Continental Breakfast
- Complimentary High Speed Wireless Internet
- Complimentary Onsite Golf
- Complimentary Access to our 58.45 acres of resort grounds

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Bridal party pampering……

Indulge in our Kootenay Lakeview Spa Experience

Outdoor Whirlpool Spa

Located off the second floor our outdoor whirlpool spa overlooks the Lakeview Gardens and boasts spectacular views of Kootenay Lake. Soak and relax or gather on the deck to socialize.

Massages & Treatments

Indulge in a variety of treatments tailored to your needs designed to relax, revitalize and promote well-being. Book a couples massage just for the two of you. Relax in plush bathrobes, enjoy complimentary tea and water or order champagne and celebrate as you prepare for your big day. Treatments take place in the privacy of your guest room.

Complimentary 9-hole Golf at Eagleview

Located onsite our Eagleview Executive Golf Course boasts a unique and challenging 9-hole Par 3 course. This is golf for the fun at heart with everyone able to play together and have a great day.

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1. The Art of Marriage

Full Service Option

Our Kootenay Lakeview Spa Resort & Event Centre wedding specialist will work with a Wedding Planner of your choice to ensure your magic moment happens the way you've always envisioned.

Addictive Cuisine

The Kootenay Lakeview Spa Resort & Event Centre's preferred Catering Specialists only serve food you can believe in. Fresh ingredients are sourced daily to ensure only the best products available are used. Through unparalleled quality and addictive flavor profiles they excite the senses and deliver the ultimate culinary experience. Use our sample menus for inspiration as you work with your Lakeview preferred catering specialist. Dinner may be served seated or as a buffet station. We invite you to discuss your needs with a Kootenay Lakeview Spa Resort & Event Centre preferred Caterer direct to ensure that your menu is memorable, from start to finish.

Kootenay Lakeview Spa Resort & Event Centre Wedding Specialists

Contact our reservations team and meet your designated Wedding and Catering Specialists.

2. The *KISS* Experience

Limited Service Option

The bride and groom are responsible for all their own bar and food requirements.

Kootenay Lakeview Spa Resort & Event Centre recommends the use of a wedding planner.

Special Events Liability

As per BC liquor laws each renting party will be required to provide a copy of a valid special event liability insurance 1 month prior to the event date.

Bartender & Liquor Service

A professional Bartender will be provided by the Resort for a $500 fee.

Closing Time

Last call is 12:30am and the Bar closes at 1:00am. Music will be turned off at 1:00am.

Security & Staffing

Additional security and staffing fees apply hourly starting at 1:00am.

*Special Occasion License

For off season weddings that do not reserve the entire Resort Property BC Liquor laws require that each group hold a Special Occasion License for their event. This is obtained from the Nelson Government Liquor Store. This must be in place 30 day prior to your event.

Nelson Government Liquor Store:

209 Anderson St, Nelson, BC V1L 3X8, Canada
250.354.6119

https://solo.bcldb.com/

KOOTENAY LAKEVIEW
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Kootenay Lakeview Spa Resort & Event Centre
Wedding Rentals

Seasons ***Low:*** *November through April*
Regular: *May, June, late September, October*
High: *July, August - mid September & Blackout Dates*

Ceremony (Included)

- Chairs for Ceremony.
- Signing Table.
- Gift/Cake Table.
- A Spectacular Backdrop for Photos.

Equipment Rental ($9.00 per person)

- All tables and chairs.
- Plates.
- Cutlery.
- Glassware.
- Napkins.
- Ice for bar.
- Cold water station.

Additional Options

- Chair covers and sashes. ($3 per chair)
- Table linen. ($5 per table)

Facility Rental *Season* (Low: $450.00, Regular: $900.00, High: $1,800.00)

- Queens Bay Ballroom (seating for 115 people) and Lakeview Grounds the day prior at noon for all events.
- Table set up instructions should be presented a minimum of 30 days prior to your event.
- All clean up after the wedding must be completed by 12:00pm the following day. A complete clean-up checklist will be provided at the pre-rent walk through.

Tent Rental ($990.00)

- Marquis Tent plus 1 20x20 Tent seating for 120 people.
- Tents are supplied with lighting.
- Additional tent available for $590.00
  - Increased seating for 165 people.

Kootenay Lakeview Spa Resort & Event Centre Policies

Accommodations

All wedding bookings are required to reserve the Always Wedding Package during Regular and High seasons. Further amenities and discounts will be provided if the Forever Wedding Package is reserved. The Bride and Groom will have first priority in reserving guest rooms. If the Forever Wedding Package is reserved the Bride and Groom will enjoy a bottle of champagne and a complimentary stay in the Grand Lakeview Spa Suite.

Guaranteed Reservations and Deposits

All rooms are blocked under a group name that we will help you create for your wedding. Guests must call Central Reservations at **1.877.229.4141** directly to reserve their room. The block will expire 6 months prior to the event date. All reservations must be guaranteed with a major credit card and will be nonrefundable once the block expires. Once expired, any rooms not reserved in the block are guaranteed by the Bride and Groom.

A nonrefundable deposit on your estimated wedding invoice is due at the time of the event booking. The nonrefundable balance is due 6 months prior to the event date.

Credit Cards

American Express, Visa, MasterCard, Diners Club, Discover.

Early Arrivals and Late Departures

If you expect to arrive early in the day and would like immediate access to your room, we recommend booking the room for the prior night to guarantee immediate access. Similarly, for late departures, reserving an additional night will guarantee access to your guest room until you depart. If you choose not to reserve, we will be glad to store your bags and make our fitness facilities available for you to freshen up.

Wedding Countdown Checklist

One Year

* Take a tour of the Resort and have an initial meeting with the Weddings Specialist
* Set your date
* Submit your deposit and sign your contract
* Arrange for rooms to be held for your group
* Choose which room you would like for yourselves
* Will you be staying apart the night before the wedding?
* Choose the bridal suite and decide which room the groom will use for dressing and preparation
* Book your marquis tents (if required)

8 Months

* Send out your invitations
* Be sure to include the website for the Resort with instructions for your guests to **call the Resort directly to book their accommodations** *(Accommodations for Wedding Guests cannot be booked online)*
* Select a Wedding Planner
* Arrange for an overnight visit to the Resort
* Meet with your Wedding Planner and Weddings Specialist to go over the details of your day.
* Meet with potential vendors here in Balfour:
    - Preferred Catering Specialist
    - Florist
    - Hair & Make up
    - Photographer
    - Musician / DJ
    - Wedding Cake
    - Wedding Commissioner

Wedding Countdown Checklist

6 Months

* Book any accommodations you require for your vendors
* Secure your Special Occasion License and your Special Events Liability Insurance
* Contact reservations to check on your rooming list
* Take care of any final accommodation requirements, all reservations are guaranteed non-refundable
* Communicate if you are paying for any guests or vendors accommodation; this is when all unclaimed rooms from your block will be released for general sale

4 Months

* Make your final decisions on vendors and submit the appropriate deposits, contracts etc.

3 Months

* Decide on your menu and communicate this to your Wedding Specialist
* Keep an accurate count of your RSVPs and any dietary requirements your guests may have

2 Months

* Call the Spa Director to discuss a relaxing couples massage before the wedding or perhaps pedicures for your bridesmaids as a thank you gift

1 Month

* Using your RSVPs start creating your seating plan
* Plan how you will indicate food selection for each guest
* Put together an itinerary for your day
* Ask those you wish to give speeches or toasts to prepare

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Wedding Countdown Checklist

2 Weeks

* Arrange with the Resort to deliver any gifts for your guests to be left in their rooms for arrival
* Confirm your final numbers, seating plan, vendor list and itinerary to the Weddings Specialist
* Give your MC a list of people who are speaking and the itinerary, including cocktail reception, dinner, first dance, cake cutting, who to thank, etc.
* Assign small talks to family and friends
    - Placing decorations and centerpieces
    - Place cards and seating chart
    - Slide show & music
    - Guest book
    - Securing gifts at the end of the night
    - Returning any rentals the following day
    - Clean up

Day of Arrival

* Check in time is 3:00
* Have a meeting with your Wedding Specialist to go over the details of the day
* If you are changing rooms on your wedding day, arrange for this with the Front Desk
* Confirm time and place of any spa treatments you have booked
* Make sure the equipment for the slide show and music is tested out
* Relax, enjoy yourself, and let us take care of the details from here!!!